

16 Peel Street, Marsden, West Yorkshire, HD7 6BW

Tel: 00 44 (0)1484 842305

Fax: 00 44 (0)1484 840834



## METHOD OF ORDERING

Please complete the order form by including all your customer details and indicating the number of units required of each design (ie 1 unit = 6 cards). Finally, sign and print your name at the bottom of the order form then send, using one of the following 3 easy options;

Order by email: [office@cubecure.co.uk](mailto:office@cubecure.co.uk)

Order by Phone: 00 44 (0)1484 842305 Open 9am - 5pm

Order by Fax: 00 44 (0)1484 840834

You can place an order up to 3 months in advance of a despatch date. For orders with a delayed despatch date we will send you a Confirmation of Order by email, fax or post.

## Terms & Conditions

### PAYMENT

Cubecure accepts the following methods of payment; However, for credit/debit card payments we regret the need to pass on the 2.5% charged to Cubecure by the merchant services. This will be added to the sub total and is VAT liable.



Cheques to be made payable to 'Cubecure'.

For direct bank payments please contact us for our bank details.

New customers will be sent a pro-forma invoice to be paid before despatch of goods. A Credit Account Application form must be completed to set up a 30 day account.

All Goods and carriage will be charged at prices ruling at time of despatch and are subject to VAT @ 17.5%

Risk in the goods is the responsibility of the customer on delivery. The customer shall indemnify Cubecure against all loss or damage to the Goods or depreciation in their value and shall keep them fully insured until remittance is paid.

The customer should not destroy or deface any identifying mark on the Goods or their packaging until remittance is received in full.

### DELIVERY OF GOODS

We aim for a fast, secure and efficient turnaround of your order. Expect delivery within 1-5 days of placing your order. All orders are delivered via either DHL courier or Royal Mail 'Special Delivery' service.

Order Value	UK & Channel Islands	EU Countries	Rest of World
under £100	£6.50	£9.50	POA
over £100	FREE	£12.95	POA

If you receive Goods damaged during delivery please notify us within 7 days of delivery date and retain all relevant documentation so that an insurance claim can be made against the carriers insurers. If you received a damaged parcel, note the fact on the courier's delivery docket.

### RETURNS POLICY

Cubecure strives to ensure that every product we sell will always be of the best possible quality and is checked at various stages of production and despatch. However, if one of our designs falls short of our quality standard please contact us in writing, within 7 days of the delivery and we will be happy to replace your Goods like for like or offer a complete refund.

Custom-made items: We cannot offer refunds on bespoke design and items which are made to order, specifically for you, unless they are faulty or incorrect through our error. We will specifically indicate this to you at time of order confirmation.

To return an item, please wrap the package securely and send the package to the address below. In the case of a defective product, provide a full description of the fault and return the defective item in its original box (if any), with all accompanying parts and literature indicating whether you wish to have a refund or replacement. Then send the package with your full name, address, order number, contact telephone number and email address to us at address above:

None of the above returns policy definitions affect your statutory rights.

The Contract shall be on these Terms to the exclusion of all other terms and conditions, including any such terms and conditions that are purported to be included or applied by the Buyer. The placing of an order constitutes an acceptance of our Terms of business.

These Terms shall be governed by and interpreted according to English Law and the parties submit to the exclusive jurisdiction of the English Courts.

All product, designs and brand names remain in the ownership of Cubecure and should not be used without prior written permission.